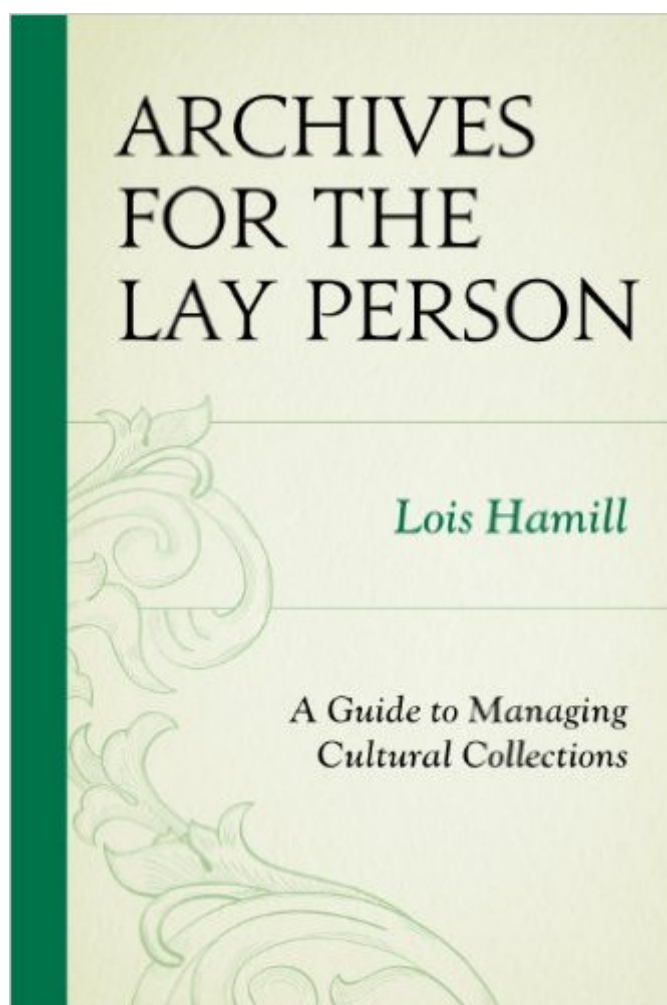


The book was found

# Archives For The Lay Person: A Guide To Managing Cultural Collections (American Association For State And Local History)



## Synopsis

For volunteers or staff at small organizations, collections management can be a daunting task. Archives for the Lay Person is a guidebook for people who care for historical records, photographs, and collections but do not have the appropriate professional training. Lois Hamill provides practical, step-by-step guidance for managing all facets of archival collections, from acquisition, arrangement, and description to storage and security. The book also offers advice on how to utilize PastPerfect software for collections database management.

## Book Information

File Size: 4112 KB

Print Length: 297 pages

Page Numbers Source ISBN: 0759119724

Publisher: AltaMira Press (December 27, 2012)

Publication Date: February 15, 2013

Sold by:Â Digital Services LLC

Language: English

ASIN: B00BIFI4H2

Text-to-Speech: Enabled

X-Ray: Not Enabled

Word Wise: Enabled

Lending: Not Enabled

Enhanced Typesetting: Enabled

Best Sellers Rank: #869,082 Paid in Kindle Store (See Top 100 Paid in Kindle Store) #124

inÂ Books > Politics & Social Sciences > Social Sciences > Library & Information Science >

Academic Libraries #161 inÂ Kindle Store > Kindle eBooks > Nonfiction > Politics & Social

Sciences > Social Sciences > Library & Information Science #289 inÂ Books > Business & Money

> Industries > Museums

## Customer Reviews

This is a great book to have on hand. I have the digital copy so it is really convenient and readily available.

Helpful!

For any aspiring historian, curator, archivist...this is an outstanding book to introduce to the fundamentals of managing an archival collection. Potentially, beneficial to the experienced archivist.

A good guide

[Download to continue reading...](#)

Archives for the Lay Person: A Guide to Managing Cultural Collections (American Association for State and Local History) Nomenclature 4.0 for Museum Cataloging: Robert G. Chenhall's System for Classifying Cultural Objects (American Association for State and Local History) How to lay tiles: The beginners guide to ceramic tile (How to help you lay tiles) Furniture Care and Conservation (American Association for State and Local History) The Chicago Homegrown Cookbook: Local Food, Local Restaurants, Local Recipes (Homegrown Cookbooks) Processing the Past: Contesting Authority in History and the Archives (Oxford Series on History and Archives) American Diabetes Association Complete Guide to Diabetes: The Ultimate Home Reference from the Diabetes Experts (American Diabetes Association Complete Guide to Diabetes) The American Heart Association Low-Salt Cookbook: A Complete Guide to Reducing Sodium and Fat in Your Diet (AHA, American Heart Association Low-Salt Cookbook) American Heart Association Low-Salt Cookbook, 4th Edition: A Complete Guide to Reducing Sodium and Fat in Your Diet (AHA, American Heart Association Low-Salt Cookbook) American Heart Association Low-Salt Cookbook, 3rd Edition: A Complete Guide to Reducing Sodium and Fat in Your Diet (AHA, American Heart Association Low-Salt Cookbook) American Medical Association Complete Medical Encyclopedia (American Medical Association (Ama) Complete Medical Encyclopedia) Publication Manual of the American Psychological Association (Publication Manual of the American Psychological Association (Spiral) 6th (sixth) edition Outreach: Innovative Practices for Archives and Special Collections Extensible Processing for Archives and Special Collections: Reducing Processing Backlogs American History: The People & Events that Changed American History (People's History, American, United States of America, American Revolution, Patriot, United States History Book 1) American Bar Association Family Legal Guide (third edition): Everything your family needs to know about the law and real estate, consumer protection, ... Association Complete Personal Legal Guide) Rats, Lice and History: Being a Study in Biography, Which, After Twelve Preliminary Chapters Indispensable for the Preparation of the Lay Reader, Deals With the Life History of Typhus Fever Between Person and Person: Toward a Dialogical Psychotherapy Person to Person: The Problem of Being Human, A New Trend in Psychology Local Anaesthesia and Pain Control in Dental Practice: Anaesthesia, Local, and Pain Control in Dental Practice

